

BRUNDISH PARISH COUNCIL



Minutes of the Meeting and Annual General Meeting of Brundish Parish Council, held on 15th May 2014 in Brundish Parish Rooms - 111

33	Councillors Present:	Anthony Bryant, Chairman, Tony St Quinton, Gerald Western, Mark Hitchings, Helen Gillingham
34	Apologies for absence:	Celia Drakard, Roy Blyde
35	In attendance:	Christine Smart, Parish Clerk PCSO 3290 Kane Martin, Eye Police Station
36	Election of Chairman and Vice Chairman	Councillor Anthony Bryant was elected as Chairman and Councillor Helen Gillingham as Vice Chairman. They were proposed by Councillor St Quinton. They were seconded by Councillor Helen Gillingham (Chairman) and Councillor Gerald Western (Vice Chairman). Both accepted the term of office.
37	Safer Neighbourhoods	<p>Prior to the commencement of the meeting, a short presentation was made by PCSO 3290 Kane Martin. In the last year, there were six crimes in the Brundish area. There were two burglaries, one theft, one theft of a pedal cycle and two crimes for which no information could be provided.</p> <p>It was noted that the policing part of the Council Tax will be frozen in Suffolk for the second year.</p> <p>It was reported that Suffolk is a safe county. Crime is at its lowest level for a decade. Thirty three and a third of crimes are solved. Levels of anti-social behaviour have dropped by slightly over eight percent. More than ninety percent of the population of Suffolk feel safe.</p> <p>Acquisitive crime is based on a motivation to steal money or property and includes burglary, robbery,</p>

		<p>vehicle crime and theft and handling stolen goods. For households in Suffolk, the chance of being burgled is fewer than 1 in 150 each year.</p> <p>The Safer Neighbourhood Team (SNT) can be contacted on 101 by telephone or by e-mail – midsuffnorth.snt@suffolk.pnn.police.uk</p> <p>Visit the website to find out more about local policing priorities – http://www.suffolk.police.uk/saferneighbourhood.aspx</p>	
38	Minutes of the Meetings held on 9th May 2013 (AGM) and 20th March 2014	The minutes of these meetings were accepted as true records.	
			Agreed Actions
39	Election of Councillors to serve on committees	<p>Parish Rooms Management Committee – Celia Drakard and Mark Hitchings</p> <p>Educational Trust – Gerald Western</p> <p>Neighbourhood Watch Representative – Roy Blyde to be approached by the Chairman</p> <p>Transport Representative – Anthony Bryant</p> <p>All proposed by Tony St Quinton and seconded by Helen Gillingham</p> <p>It was noted that Councillor Western would only serve one more year as the Educational Trust Representative. It is anticipated that Councillor Gillingham will take over this role in 2015.</p>	Chairman to contact Roy Blyde regarding Neighbourhood Watch Representative
40	Finance	<p>a) Items for payment:</p> <ol style="list-style-type: none"> 1. Payment to Mr. Apps for repairs to the Village Green 2. Payment of invoice SALC for Annual Membership 3. Payment of invoice in relation to the Village Sign <p>b) Receipts</p> <ol style="list-style-type: none"> 1. Receipt of a cheque in relation to the Village Green sign 	All items for payment were approved

		<p>c) Online Banking</p> <p>Discussion and decisions regarding online banking – it is proposed that the current signatories take this forward as the Bank is unable to undertake changes with the Clerk as she is not a signatory. (Repeal of S150 (s5) of the Local Government Act 1972 refers)</p> <p>d) Ipswich Building Society – Update from Councillor Western</p> <p>e) Approval of summary of accounts and governance statement This includes the review of Finance Regulations and Standing Orders. These were approved in March 2014.</p>	<p>To be followed up by Councillor Hitchings</p> <p>Book to be returned to Clerk for letter to be sent to Ipswich Building Society. To be signed by Councillors Western and Hitchings</p> <p>Chair and Clerk to sign audit forms, books and accounts statement.</p>
41	Village Green and Play Area –	<p>a) Village Fete - 20th July 2014 update from the Chairman, Anthony Bryant.</p> <p>The Chairman stated that the Fete would commence at 1230hrs. Mrs. Palmer and Mrs. Bryant would be providing teas and that there would be a variety of different games being run by various members of the community. There is also to be a display of cars and motorbikes.</p> <p>b) Proposal for a Village Barbecue to be held following the Village Fete. It was suggested that this should take place in August 2014.</p> <p>c) The proposed “kissing gate” – update from the Chairman, Anthony Bryant. There was extensive discussion regarding making the entrance nearest to the Crown Inn more accessible. Andrew Muttock to be approached if the spring attachment proves not to be successful on the current gate nearest to Crown Corner Houses.</p>	<p>Led by Councillor Bryant</p> <p>Bring forward 3rd July 2014</p> <p>Councillor Bryant to action</p>

		<p>d) Sub group to be proposed for the maintenance of the Village Green. It was suggested that Mrs. Palmer, David Mulrennan and Kenny (Crown Corner) be approached to be members of this sub group.</p>	<p>Councillor Bryant</p>
42	<p>Village Green and Play Area</p>	<p>Village Fete - 20th July 2014 update from the Chairman, Anthony Bryant. It was noted that Councillor St Quinton was assisting the Parish Council Chairman as the previous organiser had to withdraw. The Chairman is to produce a map for the May 2014 meeting to decide where stalls and features should be situated.</p> <p>An application has been made for a grant for a marquee which can be used by the Parish Council and the Parish Church. The cost will be about £700. The marquee will be fire proofed, and will need to be kept in a box to avoid the previous destruction by mice. The Brundish Events Group has been resurrected as needed to have a chequeing account. The grant had been applied for by Councillor Drakard.</p> <p>Item 5 part 2 of the Minutes of 23rd January 2014 referred to the issue of access to the Village Green. An update was provided by the Chairman regarding the proposed "kissing gate." It was suggested that where the entrance is currently blocked there would be a need for three posts to be strategically placed. The Chairman undertook to circulate photographs of the area from Google Earth. This showed that at the time of the inauguration of the Village Green, the hedge was only three feet high. It was suggested that it should be cut back. This would allow people walking to see cars and vice versa. Councillors were in agreement.</p> <p>Councillor St Quinton said that he considered the kissing gate would be the safest option. Other suggestions were also considered.</p> <p>The Council will make a decision regarding the access at its meeting on 15th May 2014.</p>	<p>To be actioned by the Chairman, Councillor Bryant</p> <p>Councillor Bryant to circulate photographs to Councillors.</p> <p>The Council will make a decision regarding the access at its meeting on 15th May 2014.</p>

43	Planning	<p>a) There were no applications to consider</p> <p>b) The Chairman provided an update regarding the new planning regulations.</p>	To be explored further at next meeting on 3rd July 2014
44	Footpaths	<p>It was agreed that it was time to review the accessibility of foot paths across the Parish. It had been drawn to Councillor's attention that some were difficult to find.</p> <p>Chris Smart has agreed to take on responsibility for this. It is proposed that there will be walking the paths weekend on 12th – 13th July.</p>	All Councillors
45	Report from Suffolk County Council	<p>Councillor Hicks was unable to attend the meeting. A copy of his Report was forwarded to Councillors prior to the meeting.</p>	
46	Correspondence	<p>E- mails previously circulated. There was no other correspondence to draw to the Councillors attention.</p>	
47	Dates of next meetings	<p>3rd July 2014 – Meeting of the Parish Council (to coincide with the preparations for the village fete)</p> <p>18th September 2014 – Meeting of the Parish Council</p> <p>20th November 2014 – Meeting of the Parish Council</p> <p>The time of all meetings will be 7.45 p.m.</p>	
		The meeting closed at 9.30 p.m.	