

Minutes of the Brundish Parish Council Meeting held on Tuesday, 21st July 2015 at 7:45pm at the Village Hall.

Present: Cllr A Bryant (Chairman), Cllr H Gillingham (Vice-Chair), Cllr D Palmer, Cllr M Hitchings, Cllr G Western, Cllr K Bannon, Cllr Mrs D Bedwell (Clerk) and no members of the public.

- 1. To receive apologies for Absence:** Apologies had been received from Cllr A St Quinton and were duly approved.
- 2. To receive any declarations of interest with regards to items on the agenda and additions to register:** None received.
- 3. To receive reports:**
 - 3.1 Police Report: A police report had not been received.
 - 3.2 District Councillor's report: A District Cllr report had not been received.
 - 3.3 County Councillor's report: The County Cllr report had been circulated to members ahead of the meeting and was presented by County Cllr M Hicks upon his arrival.
- 4. Suspension of standing orders:** *Meeting open for 5 minutes to allow members of the public to speak:* There were no members of the public present.
- 5. To approve the minutes of the Annual Parish Council meeting held on 19th May 2015:** It was resolved to approve the minutes as a true record of the meeting held, subject to a minor amendment to item 9.1.
- 6. Finance:** To approve accounts for payment and note any receipts: It was resolved to approve the accounts for payment, as follows:

6.1 Meeting venue hire (Brundish Parish Rooms)	£30.00
6.3 HMRC (tax and NI contributions)	£35.28
6.4 Clerk salary and expenses	£176.22
6.5 CHTF (defibrillator)	£2,130.00
6.6 MSDC non-contested election costs May 2015	£87.50
- 7. Village Green and Play Area:**
 - 7.1 Village Fete - To receive update from Cllr Anthony Bryant: A brief report was received from Cllr A Bryant. The fete had raised a total of £810, the Village Green share being £410.00 and the remaining amount going towards the Church. Cllr A Bryant agreed to write a small news item for the local magazine. There had been a marked improvement in the provision of facilities for children, which could be further improved next year. Some of the suggestions received were a bouncy castle, face painting, double hump tents and pony rides. Members would be reminded neared the date next year to put their suggestions forward for consideration.
 - 7.2 To consider repairs of an urgent nature: A number of suggestions were made by members with regards to what works could be carried out before the results of the funding application were known, including the use of angle liners on the existing posts as a temporary measure.

- 7.3 To consider and approve the annual inspection: The annual inspection was yet to be carried out, therefore this item was deferred to the next meeting. Clerk to find out date when it was planned to take place, so that members could join inspector and explain the works that were currently being planned.
- 7.4 Grant progress- To receive update: A number of quotes received for fencing and erection of posts were considered and these would be put forward to County Cllr M Hicks as part of a funding application. It was noted that works should not start until a response from the Community Grant Aid had been received. It was also agreed that Cllr D Palmer would seek further quotes for comparison with the one received from the Country Care company. County Cllr M Hicks had expressed that three quotes would be needed for consideration at the meeting planned to take place between himself, members of the Parish Council and Mrs Gillian Hilder to look at funding opportunities. Cllr D Palmer to action.
- 8. Planning:** To consider any applications received and note decisions: No planning applications or decisions had been received.
- 9. Footpaths:** To receive any reports and agree actions: No report had been received, therefore Cllr A Bryant agreed to investigate who would be supplying one in the future.
- 10. Speedwatch report by Karl Banham (including traffic calming measures):** Cllr K Banham gave members a brief report. Unfortunately, the high costs of the equipment needed to carry out speed watches made it virtually impossible for a parish the size of Brundish to be able to carry them out. A speed gun cost in the region of £1,225, the speed watch signs £140 and high visibility jackets a further £150. Six people would be needed for the process and there was no guarantee that culprits would face prosecution, as there was a lengthy process of letters and warnings being sent before it got to that point. The Clerk informed members that in Shotley she had asked for a speed survey to be carried out in areas of concern in order to identify if there was actually a problem, and that this was a free of charge service provided by the police. One of the areas of concern in Brundish was near the council houses, where it appeared the speed limit was too high. The Clerk asked for a precis of what had already been requested or done in the past so that she could look into a more cost effective solution for the issues raised. Cllr A Bryant to liaise with the Clerk on this matter.
- 11. Installation of a defibrillator in the telephone box:** Cllr A Bryant reported that the defibrillator was now installed and the Parish Council was just waiting for it to be connected.
- 12. Correspondence:** To note correspondence received and agree any action needed: No further correspondence had been received.
- 13. Chair's urgent business:** any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action: There were no items of an urgent nature.
- 14. Any other business:** information exchange only: Members were informed of a small village hall hire increase, which they were happy to accept.
- 15. Date of next meeting:** 22th September 2015

Temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting due to the confidential nature of the business to be discussed concerning legal issues; potentially sensitive personnel content.*

16. Employment: To consider and approve Mrs D Bedwell's contract of employment: It was resolved to approve the contract of employment with the insertion of the figures as agreed. Clerk to circulate final document to members.

With no further matter to be transacted, the meeting ended at 9:10pm.

Signed: _____ Date: _____