

BRUNDISH PARISH COUNCIL



*Mrs Dina Bedwell
22 Great Harlings
Shotley Gate
Ipswich
IP9 1NY*

Dear Councillor,

You are summoned to attend a **Brundish Parish Council Meeting** on Tuesday 24th January 2017 at 7.45 pm in the Village Hall. If you are unable to attend please notify the Chairman or the Clerk in writing.

Yours sincerely,

Mrs Dina Bedwell
Clerk to the Council

BRUNDISH PARISH COUNCIL MEETING

Chair: Mr A Bryant
Telephone: Clerk- 01473 788510

Clerk: Mrs D Bedwell
brundishparishclerk@msn.com

January 12th 2017

A Parish Council Meeting will be held on Tuesday, 17th January 2017 at 7:45pm, at the Village Hall. All Councillors are requested to attend this meeting. All parishioners are also invited to attend this meeting. The meeting is open to the public and any members of the public wishing to raise a matter on the agenda should speak at item 4.

- 1. Apologies for Absence**
- 2. Declarations of interest with regard to items on the agenda and additions to register**
- 3. To receive report from the District/County Councillor**
- 4. Suspension of standing orders:** *Meeting open for 5 minutes to allow members of the public to speak :*
Meeting open
- 5. To approve the minutes of the meetings held 13th December 2016**
- 6. Finance:**
 - 6.1 To approve accounts for payment
 - 6.2 To note receipts and bank balances
- 7. Accounts for 2017/2018:** To consider and approve budget and precept
- 8. Village Green and Play Area**
- 9. Planning:** To consider any applications received and note decisions
- 10. To review and approve the following documents:**
 - 10.1 Financial Regulations 2017
 - 10.2 Financial Risk Assessment 2017
 - 10.3 General Risk Assessment 2017
 - 10.4 Statement of Internal Controls 2017
 - 10.5 Standing Orders 2017
 - 10.6 Electronic Communications Policy 2017
 - 10.7 FOI Model Publications Scheme
 - 10.8 Complaints Procedure
- 11. Footpaths**
- 12. Correspondence:** To note correspondence received and agree any action needed
- 13. Chair's urgent business:** any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action
- 14. Any other business:** information exchange only
- 15. Date of next meeting**