

Minutes of the Brundish Parish Council Meeting held on Tuesday, 16th January 2018 at 7:45pm at the Village Hall.

Present: Cllr A Bryant (Chairman), Cllr D Palmer, Cllr G Western, Cllr K Banham, Cllr A St Quinton, County Cllr M Hicks and one member of the public.

- 1. To receive apologies for absence:** Apologies had been received from Cllr C Atkinson.
- 2. To receive any declarations of interest with regard to items on the agenda and additions to register:** There were no declarations of interest.
- 3. To receive report from the District/County Councillor:** A report had been circulated ahead of the meeting and was delivered by Cllr M Hicks upon his arrival. The main topics included home to school transport, fuel poverty and the Warm Homes Fund, reporting of highways matters online and locality budget availability before the financial year end.
- 4. Meeting open for 5 minutes to allow members of the public to speak:** A brief report was received from Ms Chris Smart, the Footpaths Officer.
- 5. Planning:** To consider any applications received and note decisions: There were no further planning applications to be considered.
- 6. To approve the minutes of the Parish Council meeting held on the 12th December 2017:** It was resolved to approve the minutes as a true record of the meeting held.
- 7. Finance:**
 - 7.1 To consider and approve accounts for payment: It was resolved to approve the accounts for payment.
 - 7.2 To note receipts and bank balances: Receipts and bank balances were noted, as per latest statements received.
 - 7.3 To consider financial position in the current year: Expenditure to date was in line with the budget.
 - 7.4 To consider and approve budget and precept for 2018/2019: Members considered the reports prepared ahead of the meeting. A request was made to keep the Village Green and Defibrillator grants separately from the main account in order to make these funds easier to manage in the future. It was resolved to set the precept for 2018/2019 at £3,694.44.
- 8. Village Green Play Area:** A brief report was received. The green was currently closed due to the need for a number of repairs. However, members queried whether the play equipment was used enough to justify the high expenditure of repairing or replacing it. It was agreed that Cllr C Atkinson would check the funding conditions and whether there was an obligation to keep the said equipment. In the meantime, the area would remain closed and the removal of any equipment deemed unsafe would be organised. If the Parish Council was obliged to keep any of it, Cllr A Bryant would approach Cllr M Hicks for some locality funding.
- 9. Village Defibrillator:** Cllr D Palmer reported that Mr J Feeney-Howells, a First Responder from Debenham, had been approached with regards to providing a familiarisation course of about one and a half hours, with no cost implication apart from a small donation to the First responders and Mr J Feeney-Howells mileage costs. The date for this course was provisionally set for 24th or 25th April.

10. Village Footpaths: A report had been received earlier in the meeting by Ms Chris Smart.

11. Data Protection Regulations- Changes for 2018; A brief discussion was had about this topic but no changes would be needed until later in the year.

12. Correspondence: To note correspondence received and agree any action needed: There was no further correspondence to consider.

13. Chair's urgent business: any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action

14. Any other business: information exchange only/additions to the next agenda: No other business.

15. Date of next meeting: April 17th.

Temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.*

16. Employment matters: A brief discussion took place at the request of the Clerk but it was decided to defer matters to a meeting later in the year.

With no further matters to be transacted, the meeting ended at 9.55pm.

Signed: _____ **Date:** _____