

BRUNDISH PARISH COUNCIL



*Mrs Dina Bedwell
22 Great Harlings
Shotley Gate
Ipswich
IP9 1NY*

Dear Councillor,

You are summoned to attend the **Brundish Annual Parish Council Meeting** on Wednesday 16th May 2018 at 7.45pm in the Village Hall. If you are unable to attend, please notify the Chairman or the Clerk in writing.

Yours sincerely,

Mrs Dina Bedwell
Clerk to the Council

BRUNDISH ANNUAL PARISH COUNCIL MEETING

Chair: Mr A Bryant
Telephone: Clerk- 01473 788510

Clerk: Mrs D Bedwell
brundishparishclerk@msn.com

May 8th 2018

The Annual Parish Council Meeting will be held on Wednesday, 16th May 2018 at 7:45pm, at the Village Hall. All Councillors are requested to attend this meeting. All parishioners are also invited to attend this meeting. The meeting is open to the public and any members of the public wishing to raise a matter on the agenda should speak at item 5.

1. **Election of Chairman**
2. **To receive apologies for absence**
3. **To receive any declarations of interest with regards to items on the agenda**
4. **To receive report from the District/County Councillor**
5. **Suspension of standing orders:** *Meeting open for 5 minutes to allow members of the public to speak*
6. **To confirm annual Standing Orders/Direct Debits**
7. **To appoint members of Committees, Working Groups and Parish Council Reps**
 - 7.1 Parish Rooms Management Committee
 - 7.2 Educational Trust
 - 7.3 Neighbourhood Watch Representative
 - 7.4 Transport Representative
8. **To approve the minutes of the meeting held 24th April 2018**
9. **Finance:**
 - 9.1 To approve accounts for payment
 - 9.2 To note receipts and bank balances
 - 9.3 To approve the Annual Governance Statement 2017/2018 (Section 1 of the AGAR for Year ended 31 March 2018)
 - 9.4 To consider and approve the annual accounts for year ended 31 March 2018
 - 9.5 To consider and approve the Asset Register for the year ended 31 March 2018
 - 9.6 To approve the Accounting Statements 2017/2018 (Section 2 of the AGAR for year ended 31 March 2018)
10. **Village Green and Play Area, including Summer Fete**
11. **The Education Trust -To consider recommendation for transferal of funds** (including approval of recoverable expenditure)
12. **Planning:** To consider any applications received and note decisions
13. **Footpaths and general maintenance matters**
14. **Correspondence:** To note correspondence received and agree any action needed
15. **Chair's urgent business:** any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action
16. **Any other business:** information exchange only
17. **Date of next meeting**