**Minutes of the Brundish Parish Council Meeting held on Tuesday, 17th July 2018 at 7:45pm at the Village Hall.**

**Present**: Cllr A Bryant (Chairman), Cllr D Palmer, Cllr G Western, Cllr K Bannon, Cllr A St Quinton, Cllr C Evans-Hendrick, County Cllr M Hicks, Clerk -Mrs D Bedwell and no public.

1. **To receive apologies for absence:** Apologies had been received from Cllr C Atkinson.

1. **To receive any declarations of interest with regards to items on the agenda and additions to register:** There were no declarations of interest.
2. **Meeting open for 5 minutes to allow members of the public to speak:** There were no members of the public present. However, Cllr M Hicks was in attendance and provided members with a brief report.

1. **To approve the minutes of the Parish Council Meeting held on 12th June 2018:** It was resolved to approve the minutes as a true record of the meeting held.
2. **Village Green, including play area and Village Fete 2018:** A brief update was received from Cllr A Bryant, including the decision to put back the village fete due to other conflicting events.
3. **Planning matters:**
	1. To consider applications received: DC/18/02853 The Poplars, The Street, Brundish, Woodbridge Suffolk IP13 8B- Outline Planning Application (All Matters Reserved) - Erection of 1no. dwelling: It was resolved to recommend the approval of this planning application.
	2. To note planning decisions: DC/18/02008 Newtons Farm, Stradbroke Road, Brundish: Planning permission granted.
	3. Matters pertaining to “The Crown”, including update on registration of ACV: A brief update was received. The information needed for the registration of the Crown as an asset of Community Value continued to be gathered and would be submitted in due course.
4. **To consider accounts for payments and note receipts:** Cllr G Western was every limited with regards to access to the building society account, therefore it was resolved that the mandate should be updated with three new signatory members, who would need to provide photo identification and a completed application form to the branch in order to complete the process. The resolution would also need to be minuted for administrative reasons.

It was also resolved to approve the accounts for payment (as follows) and bank balances and current liabilities were noted.

1. Suffolk I-cloud (website) £100.00
2. T Vander-Mollen (Village Green grass cutting) £36.00

Bank balances: V Green account: £1,332.62; Community Account - £5,041.10

Earmarked reserves: V Green - £1,377.12; Defibrillator - £1,296.15

Liabilities: PWL balance- 4,797.30

1. **To review accounts for first quarter 2018/2019:** Deferred.
2. **To note any other correspondence received and agree action needed:** All correspondence received had been circulated to members and no further action was needed.
3. **Chair’s urgent business:** any items not on this agenda but of such urgency as to merit, in the Chair’s opinion, immediate action: No further matters were raised by the Chairman.
4. **Date of next meeting:** 16th October 2018.

With no further matters to be transacted, the meeting ended at 9.10pm.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_