

BRUNDISH PARISH COUNCIL

Meeting: Tuesday, 27th September 2022 – 7.30pm
To be held at Brundish Village Hall

AGENDA

BPC/22/60	'Welcome' newly appointed Councillors onto Brundish Parish Council <ul style="list-style-type: none">- Cllr Paul Smiddy- Cllr Rev. Christine Smart	7.30pm
BPC/22/61	To receive Apologies for Absence / Reasons	
BPC/22/62	To receive any Declarations of Interest with regards to items n the agenda.	
BPC/22/63	To consider Requests for Dispensations.	
	MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND	7.35pm
BPC/22/64	To Approve the Minutes of the BPC Meeting: 26 th May 2022	
BPC/22/65	To Approve the Minutes of the 'Extraordinary' BPC Mtg: 2 nd August.2022	
BPC/22/66	To receive <u>Progress of Actions</u> from Minutes of previous BPC Meetings. <ul style="list-style-type: none">- Spreadsheet (Councillors' Information only)	7.45pm
BPC/22/67	To receive Reports from the District and County Councillors <ul style="list-style-type: none">a) District: Cllr Julie Flatman – Report: TBAb) County: Cllr Matthew Hicks – Report: September 2022, E-mail 8/9	8.00pm
BPC/22/68	Planning: To consider any applications received and note decisions. MSDC Planning Permission: DC/22/03633 – 1 (4) Dairy Row, Brundish IP13 8DF – Full Permission Granted, 15.9.2022. MSDC Consultation Request: DC/22/04096 – AGDW – Potash Farm, The Street, Brundish IP13 8BL BPC response sent to MSDC Planning: 4.9.2022	8.15pm
BPC/22/69	Open Spaces and Amenities: To receive updates on matters discussed at the last meeting and review progress. <ul style="list-style-type: none">a) Village Greenb) Footpathsc) Village Halld) Defibrillator – Maintenance updatee) Transport/Highways<ul style="list-style-type: none">1/ Clerk - 'Reduce Speed through Brundish Village'. Letter to Cllr M Hicks re Reducing Speed Limit: The Street, Brundish.	8.20pm
BPC/22/70	<ul style="list-style-type: none">a) The LGA Code of Conduct – Clerk (Action: August Meeting)b) Annual Review of Parish Policies Documents	8.30pm
BPC/22/71	To consider any further correspondence received via Clerk <ul style="list-style-type: none">a) CIL Funding Bid 2021-22 – Explanation of c/o CIL fundsb) SALC, Councillor Training – Who attends Which Module?...c) SALC, Chairman Trainingd) GDPR (General Data Protection Regulation) and ICO (Information Commissioner's Office) – BPC, need to Register?	8.45pm

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BPC/22/72	HM Queen Elizabeth II : Platinum Jubilee and Memorial 1/ To Purchase a Magnolia Tree “Elizabeth” & Plaque re ‘Platinum Jubilee’ + Memorial Tree? - “In memory of HM Queen Elizabeth II 1926-2022” 2/ Platinum Jubilee Grant Fee to BPC – Breakdown of expenditure	9.00pm
BPC/22/73	Items of General Discussion/copies of Clerk distributed E-mails... a) Letter to Crown Corner Residents (July) re Parking Obstructions b) Solar Together Suffolk – E-mail 14.9.22, Suffolk.gov – re YouTube	9.15pm
BPC/22/74	BPC ‘Housekeeping’ – Parish Monthly Check List – Sept., Oct. & Nov. Sept: Half-Year Accounts / forthcoming Budget / Roadways, general roadways Inspections i.e. hanging Trees etc. Oct: Prepare Draft Budget / Arrange Poppy Wreath for Memorial Service (11/11) / Quarterly VAT Return. Nov: Progress Draft Budget / Grant funding / Remembrance Day Service. Village Green: grounds maintenance pre-winter.	9.20pm
BPC/22/75 :		
BPC/22/ 76	1.Finance/Administration , including: (RFO - Cllr C King) a) Expenditure v Budget - BPC Accounts 2022-23 – E-mail: 19.9.22 b) Barclays Community Bank Statement as @ 14.9.2022 c) Village Green Account 2.Receipts/Invoices for Payment: d) £20.99 – D Palmer, Jubilee Flag & Bunting (Decorating Village) e) £50.00 – N Parsons – Fuel for 2022, Grass Cutting re Village Green f) £TBA - Invoice Cllr I Williamson (Wilby PC) re shared Jubilee costs g) £TBA - Invoice from C Bacon re Jubilee Bookmarks h) £TBA - A Austin, Clerk Salary – Months: August & Sept. 2022 3.Under £200 BPC Authorised Payments: (E-mail 24.6.22) 1. £52.19 – MSDC, Dog Bin Emptying 2. £83.19 – Mr CR King – BBQ, P. Jubilee Celebrations 3. £49.44 – SCC, Street Lighting	9.30pm
BPC/22/77	Audit Review of Recommendations – c/o Cllr C King - See attachment to E-mail: 19.9.2022 from Cllr C King - Receipts for all purchases	9.45pm
BPC/22/78	SAAA – 2022 Opt-out Communication / E-mail from BPC 30.8.2022 – “IN”	9.55pm
BPC/22/79	Matters/Proposed Agenda Items for future consideration/incl. at next BPC Meeting:	10.00pm
BPC/22/80	Date of Next BPC Meeting – Confirm: Wednesday 7 th December 2022	10.05pm