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| **Agenda Item** |  |  |
| **BPC/22/88** | To receive Apologies for Absence/Reasons:  | 7.30pm |
| **BPC/22/89** | To receive any Declarations of interest with regards to Items on the Agenda... |  |
| **BPC/22/90** | To consider Requests for Dispensations. |  |
|  | **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND** | **7.35pm** |
| **BPC/22/91** | To Approve the Minutes of the BPC Meeting: 27th September 2022 |  |
| **BPC/22/92** | To Approve the Minutes of the BPC ‘Extraordinary’ Meeting: 9th November 2022. |  |
| **BPC/22/93** | To receive **Progress of Actions** from previous BPC Mtg Minutes. - Spreadsheet: Councillors’ Info Only – e-mail TBF  | 7.45pm |
| **BPC/22/94** | **MEMBER OF THE PUBLIC ARE WELCOME TO PARTICIPATE / ASK QUESTIONS****To receive Reports from the District and County Councillors**1. District: Cllr Julie Flatman – Oct & November 2022, e-mail 7/11
2. County: Cllr Matthew Hicks – Oct & Nov 2022, e-mail 14/11

Note: Cllr M Hicks unable to attend | 8.00pm |
| **BPC/22/95** | **Planning**: To consider any applications received and note decisions.**BMSDC Planning Consultation - DC/22/05584, Potash Farm**BPC response sent to BMSDC: 30/11/22. | 8.20pm |
| **BPC/22/96** | **Open Spaces and Amenities**: To receive updates on matters discussed at the last meeting and review progress.1. Village Green

 – update re Magnolia Tree, HMQEII1. Footpaths
2. Village Hall
3. Defibrillator – Maintenance update
4. Transport/Highways
 | 8.30pm |
| **BPC/22/97** | **Annual Review/Sign Off Parish Policies & Procedures** documents* Standing Orders
* Statement of Internal Control
* Financial Risk Assessment
* Electronic Communications Policy
* Complaints Procedure
* Data Protection Policy
* Suffolk Code of Conduct
* Financial Regulations
* Publication Policy
* Procurement Policy
* Planning Response Policy
 | 8.45pm |
| **BPC/22/98** | **To consider any further correspondence received via Clerk.**1. Ref: Mins 27.9.22 – Signs: ‘Pick up your Dog Poo’
2. Defibrillator Proposed Training Dates: 4th or 11th April 2023
3. Update: Barclays Mandate Change - Signatures
4. Discussion: Preparation/Costs for Local Elections, May 2023
* BMSDC e-mail refers
 | 9.00pm |
| **BPC/22/99** | **BPC ‘Housekeeping’** – Parish Monthly Check List – Dec. & January**Dec:** Agree: BPC ‘cover’ during Xmas period**.****Jan 2023**: Precept request submitted. VAT return for Quarter.  Check procedures – re local Elections, May 2023. | 9.15pm |
| **BPC/22/100** | 1. **Finance/Administration, including:** (RFO – Cllr C King)
2. **Expenditure v Budget – BPC Accounts 2022-23**
3. **Barclays Community Bank statement as @ 27/10/22**
4. **Village Green Account**
5. **Receipts/Invoices for Payment**
6. £522.49 Hiscox Insurance, Invoice No: 518625970
7. £27.00 SALC, 6-month Payroll -30/9/22 – I/No: 26494
8. £62.40 SALC, Training – Cllr P Smiddy – I/No: 26572
9. £198.00 A Austin, Clerk – Salary, Month: November
10. **Outstanding MSDC Invoices/still awaiting payment**
11. £54.78 MSDC, Annual Play Inspection 2015, I/No:200002775, 18 Dec 2015
12. £55.64 MSDC, Annual Play Inspection 2016, I/No:2000041158, 30 Sept 2016
13. **Under £200 BPC Authorised Payments:**
14. £20.99 D Palmer – re BPC/22/76 d), Jubilee Flags
 | 9.20pm9.30pm9.40pm |
| **BPC/22/101** | **Review of Audit Points/Recommendations** – c/o Cllr C KingRef: Cllr C King e-mail 17/11/22 | 9.50pm |
| **BPC/22/102** | **Precept 2023-24** – c/o RFO Cllr C KingRef: e-mail + attachments, dated 27th & 28/11/22 | 10.00pm |
| **BPC/22/103** | **Budget 2023-2024 –** Ref: Cllr C King e-mail 30.11.22 | 10.15pm |
| **BPC/22/104** | **Matters/Proposed Agenda Items** for future consideration/inclusion at next BPC Meeting:  | 10.30pm |
| **BPC/22/105** | **Proposed Dates for 2023 Brundish PC Meetings*** Calendar 2023
 | 10.35pm |