

**BRUNDISH PARISH COUNCIL**  
Extraordinary Meeting: Tuesday 11<sup>th</sup> July 2023, 7.30pm  
at Brundish Village Hall

**AGENDA**

Agenda Item		Time (approx.)
<b>BPC/23/48</b>	To receive Apologies for Absence/Reasons:	<b>7.30pm</b>
<b>BPC/23/49</b>	To receive any Declarations of interest with regards to Items on the Agenda...	
<b>BPC/23/50</b>	To consider Requests for Dispensations.	
<b>BPC/23/51</b>	Welcome to Cllr Karen Clabburn	7.35pm
<b>BPC/23/52</b>	To Approve the Minutes of: a/ Annual Parish Meeting: 24.5.2023 b/ Brundish Parish Council Meeting: 24.5.2023	
<b>BPC/23/53</b>	To receive <b>Progress of Actions</b> from previous BPC Mtg Minutes. - <b>Spreadsheet: Councillors' Info Only – e-mail</b>	7.45pm
<b>BPC/23/54</b>	BPC Vacancy – Co-Opt ?	
<b>BPC/23/55</b>	<b>To receive Reports/<u>discuss content</u> from District and County Councillors</b> a) District: Cllr Anders Linder – tbf b) County: Cllr Matthew Hicks – <a href="#">June Report - e/m 19.6.23</a> (Note: District & County Councillors not attending meeting)	8.00pm
<b>BPC/23/56</b>	<b>Planning:</b> To consider any applications received and note decisions. a) DC/23/01640 Potash Farm BPC submitted response 12.6.2023.	
<b>BPC/23/57</b>	<b>BPC – Parish Councillor Roles/ 'Areas of Responsibility':</b>  1. RFO (Responsible Finance Officer) = ongoing: Cllr C King 2. Village Green = currently Cllr N Parsons 3. Village Hall, incl. C/park & Recycling Bins = currently Cllr N Parsons & Cllr C King 4. Defibrillator – Maintenance checks = currently P&D Palmer 5. Highways, i.e. Road repairs; Road signs in need of repair – see BPC/23/58 = tbc 6. Transport, i.e. Bus Routes; Report on Mobile Library = tbc + SALC Weekly news e-bulletin 5.6.23 refers to Transport East 'Survey' – <b>response by 12.7.23</b> 7. Planning = ( <a href="#">Note: NALC Planning event 22.11.23 – e/m 8.6.</a> ) 8. Footpaths = tbc 9. PCC Rep. = currently Cllr P Smiddy 10. National/Regional, Community Events = tbc	8.15pm
<b>BPC/23/58</b>	Brundish Road Signs – Any signs need repairing/replacing?: ( <a href="#">Ref: Minutes 24.5.2023</a> )	List-Clerk

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<b>BPC/23/59</b>	SALC – Councillor Training dates	
<b>BPC/23/60</b>	Suffolk Community Awards 2023 Suggestions:	
<b>BPC/23/61</b>	<p><b>To consider any further correspondence received via Clerk.</b></p> <p>A. Defibrillator Maintenance update (Palmer): <a href="#">All ok, e/m 3.7.23</a></p> <p>B. Litter and Dog Waste Bin Servicing – Form to be completed, <a href="#">e/m 7.6.23</a>. Any update on One Bin each?</p> <p>C. June 2023: BMSDC for Town &amp; <u>Parish Councils Briefing Notes</u>, <a href="#">e/m 1.6.23</a> – various subjects of interest/discussion</p> <p>D. D-Day 80 – 6.6.2024 <a href="#">Ref: SALC Weekly June Bulletin</a>  “...providing Town &amp; Parish Councils time to plan involvement”</p>	8.45pm  Clerk
<b>BPC/23/62</b>	<p>1. <b>Finance/Administration:</b> (RFO – Cllr C King)  <a href="#">n/a this meeting</a></p> <p>2. <b>Receipts/Invoices for Payment</b>  a) £ A Austin, Clerk – Salary, Months: June &amp; July</p> <p>3. <b>Under £200 BPC Authorised Payments:</b>  a)</p>	9.00pm
<b>BPC/23/63</b>	<b>Submission of Audit Documents, confirmation</b> – c/o Cllr C King	
<b>BPC/23/64</b>	<b>Matters/Proposed Agenda Items</b> for future consideration/inclusion at next BPC Meeting:	
<b>BPC/23/65</b>	<b>Date of Next Brundish PC Meeting: Wednesday 20<sup>th</sup> September</b>	9.15pm