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| **Agenda Item** |  |  |
| **BPC/23/66** | To receive Apologies for Absence/Reasons:  |  |
| **BPC/23/67** | To receive any Declarations of interest with regards to Items on the Agenda... |  |
| **BPC/23/68** | To consider Requests for Dispensations. |  |
|  | **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND** |  |
| **BPC/23/69** | To Co-opt & Welcome Janet Bright onto Brundish Parish Council(*Co-option Application Form received, dated 4.8.2023)* |  |
| **BPC/23/70** | Resignation of Cllr C Smart |  |
| **BPC/23/71** | Register of Vacancy with MSDC – Closing date 5th October 2023 |  |
| **BPC/23/72** | **To Approve the Minutes of the BPC Meeting: 11th July 2023**  |  |
| **BPC/23/73** | To receive **Progress of Actions** from previous BPC Mtg Minutes. - Spreadsheet: Councillors’ Info Only – e-mail tbf |  |
| **BPC/23/74** | **MEMBERS OF THE PUBLIC ARE WELCOME TO PARTICIPATE / ASK QUESTIONS****To receive Reports from the District and County Councillors**1. District: Cllr Anders Linder – Cost of Living Presentation 7/9 Community Clean Ups 2/8 – Town & Parish Liaison Mtg 19-Oct
2. County: Cllr Matthew Hicks – Reports: 16.8.23 & 4.9.2023
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| **BPC/23/75** | **Planning**: To consider any applications received and note decisions.1. DC/23/03672 Planning App: Potash Farm, Brundish

BPC requested Extension to respond – Response sent 20.9.23 |  |
| **BPC/23/76** | **Open Spaces and Amenities**: To receive updates on matters discussed at the last meeting and review progress.1. Village Green
2. Village Hall + Car Park & Recycling Bins
3. Defibrillator – Maintenance update (via Palmer)...

Report 17.9.23 states: Low Battery – Battery to be ordered.1. Highways & Road Signs
2. Footpaths

Ref: 00416399 - **BRUNDISH FOOTPATH 020, BRUNDISH****Date reported:** 11/08/20231. PCC – ‘Friends of St. Lawrence Church’
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| **BPC/23/77** | **Items for BrunbyNews...**1. Suffolk Recycles – Autumn News – e/m 27.9.23
2. Slow ways National Walking Cycling network – e/m 27.9.23
3. Alzheimer’s Society – Dementia Connect E&W Suffolk – 27/9
 |  |
| **BPC/23/78** | **To consider any further correspondence received via Clerk.**1. Councils/Zero Hour - Climate and Ecology Bill – e/mail 4/10
2. Update: Thermal Imaging Camera – Residents feedback14/9
3. The sowing of Wildflower Seed – email Tim Gillingham 16/8
4. Wilby PC – propose mutual working together – copy PC’s Agenda pre meeting to each Council? W-Clerk email 14/8
5. MSDC – Pride in your Place, App for Grant – Closing 31st Oct

Email 1/8.1. 80 D-Day National ‘Beacon’ event, Thursday 6.6.24, – e/m 4/9
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| **BPC/23/79** | 1. **Finance/Administration, including:** (RFO – Cllr C King)
2. **Expenditure v Budget – BPC Accounts 2023**
3. **Barclays Community Bank statement as @ 3.10.23**
4. **Receipts/Invoices for Payment**
5. Annual Internal Audit 31.3.23 – Inv.27590 - £169+ VAT = £202.80.
6. The Tank Shop, Pro-Forma Invoice £1,418.33 + VAT=

£1,702.00. Ref: Inv 0932 Replacement Oil Tank, V.Hall 1. Insurer: Hiscox Insurance Company Limited, Our Ref: 4603257. Policy Type: AJG Community Schemes, Policy Holder: Brundish Parish Council. £522.49
2. ICO (Data Protection) Ref: **0060a8d6020f / ZB395917 - £40.00 Annual Fee, e/m 5/10, 14/8**
3. **SALC, Inv.27681 – 6-Mth Payroll - £22.50+ VAT £4.50**
4. Webnos/Community Heartbeat – Email 17.9.23 – Quote for Defibrillator replacement Battery £210+ £12.50 Del+ VAT £44.50 = £267.00
5. A Austin, Clerk – Salary, Months:
6. **Receipt**: 11.9.2023 BMSDC £2,129.50 Precept, Ref: 0070000339
7. MSDC, Inv.2000172984 – 4.4.23 Parish Election Recharges £126.30
8. Brundish Village Hall – Inv. BVH-2023-018, £135.00 – x12 BPC Meetings
9. **Under £200 BPC Authorised Payments:**
10. Neil Parsons, Cutting Village Green Grass - £50.00

e-mail 5/9/23.1. **Confirmation of Invoices Paid**
2. 25.8.23 – Brooks Joinery (VHall Door) £1,818.00
3. 02.10.23 – Wilby Village Hall, Coronation Lunch £56.94
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| **BPC/23/80** | **Review of Audit Points/Recommendations** – c/o Cllr C KingInternal Audit Report – w/e 31/3/2023Internal Audit Report 2022/23 – Certificate of Compliance1. PKF Littlejohn: SF0068: Receipt of documents – notification of exempt status, 2023. e/mail 23.7.2023.
 |  |
| **BPC/23/81** | **BPC ‘Housekeeping’** – Parish Monthly Check List –  |  |
| **BPC/23/82** | **Matters/Proposed Agenda Items** for future consideration/inclusion at next BPC Meeting:  |  |
| **BPC/23/83** | **Date of Next Brundish PC Meeting: Wednesday 6th December** |  |