

Brundish Parish Council

Minutes of Meeting
22nd March 2023, 7.30pm

Those Present: Cllr N Parsons (Chair); Cllr C King (Vice); Cllr G Austin; Cllr Rev C Smart, Cllr P Smiddy and Clerk: Amanda Austin

Part-time: Cllr Julie Flatman (DCC) and Cllr Matthew Hicks (SCC)

(Reference to Agenda – Amendment 1)

| Agenda Item | Action by: |
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| BPC/23/19 To receive Apologies for Absence/Reasons: Cllr K Bannon – E-mail stating resignation. Although disappointed to receive, Councillors accepted Cllr K Bannon's decision. | |
| BPC/23/20 To receive any Declarations of interest with regards to Items on the Agenda. None. | |
| BPC/23/21 To consider Requests for Dispensations. None. | |
| MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND None. Cllr J Flatman joined the meeting. | |
| BPC/23/22 To Approve the Minutes of the BPC Meeting: 25th January 2023. Proposed: Cllr C King / Seconded: Cllr G Austin | |
| BPC/23/23 To receive Progress of Actions from previous BPC Mtg Minutes Ref: BPC/23/27 C. Cllr G Austin to make contact/resolve matter with Barclays. | Cllr G Austin |
| BPC/23/24 To receive Reports from the District and County Councillors. a) District: Cllr Julie Flatman – Ref: *February & March Reports Cllr J Flatman announced that she will be stepping down as District Councillor as from April 2023. All present thanked her for her input and advice over the years shown towards Brundish PC. New District contact: Cllr Ian Rafferty – District Locality Officer (Endeavour House). Suggested: To invite Cllr Rafferty to next Brundish PC Meeting. Cllr Matthew Hicks (SCC) joined the meeting. b) Suffolk County: Cllr Matthew Hicks – Ref: *February & March Reports * NOTE: Both Reports can be found on Brundish PC Website Cllr M Hicks stated £1m was available to replace Sign Posts and £7m for Pavements. A new Suffolk Highways contractor was in place from October 2023. Cllr N Parsons asked about replacing Brundish 'worn' sign posts. Cllr M Hicks confirmed there is a Sign Post budget. Cllr M Hicks suggested contacting Suffolk Highways, also re 30mph signage. Cllr C King asked how to obtain replacement signs if tackled/erected by Brundish PC? Response: Logistics too costly for Parishes to handle. Cllr P Smiddy asked for an update re immigrants being housed into local hotels. Brief discussion – Government currently addressing this concern - examples of a couple of hotels in Ipswich hotels, currently full with immigrants. Also, question raised re Planning – what is planned for Suffolk? Response: 5-10 year land supply re Planning Applications - source through Neighbourhood Plans. In theory, only random planning is being approved. | Clerk |

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| <p>BPC/23/25 Planning: To consider any applications received & note decisions</p> <p>a) EN/23/00068 – MSDC Planning Enforcement – Land off Dark Lane (B1118), Brundish. Cllr N Parsons gave an update – MSDC Council Officers have visited the site and served a Planning Contravention Notice.</p> <p>b) DC/23/00802 – Amended scheme to DC/19/03659 – Newtons Farm, Stradbroke Road, Brundish IP13 8BG. Erection of Solar Panels. BPC Councillors: “No objection”. Clerk to respond by 27.3.23.</p> | <p>Clerk</p> |
| <p>BPC/23/26 Open Spaces and Amenities.</p> <p>a) Village Green: “Elizabeth” Magnolia Tree planted and doing well. David Mulrenan is handling plaque and dedication ceremony. Suggestion to obtain a Watering Bag for the Magnolia Tree. All agreed. Cllr C King suggested using Grant Money for the Watering Bag. Rubbish has been removed from the Pond. Reported that the Brundish Memorial is again being damaged. Cllr N Parsons will mention in next BrunbyNews. Cllr C King to speak with ex-Cllr Karl Bannon re progress on Goal Posts/obtaining quotes.</p> <p>b) Footpaths Footpath 5 – In progress, work nearing completion. Footpath 12 (near Church) – should be opened and accessible soon. Cllr N Parsons mentioned the ditch along Dark Lane (Tannington) needs clearing. Draft a Letter to Rob Harvey, Tannington - ask for the ditch to be cleared.</p> <p>c) Village Hall - Discussion re Councillors represented at VH Meetings. - Pub nights continue to do well. New Cooker/oven installed and tested. New Dishwasher installed. New Microwave installed. New Burglar Alarm fitted. <u>Grant monies to be spent on the following:</u> Car park resurfacing. VH Front door.</p> <p>d) Defibrillator – Monthly check carried out (Palmer) – all OK.</p> <p>e) Transport/Highways Pot holes need highlighting - near Church/Valley Cottage Cllr P Smiddy raised the road subsidence concern at Wilby. Clerk to send E-mail to Suffolk Highways requesting repairs to both.</p> <p>f) PCC - “Friends of St. Lawrence” – organising a Concert on 23.6.2023. Further information/Notice will be in the BrunbyNews.</p> | <p>Cllr C King to obtain costs</p> <p>Cllr N Parsons</p> <p>Cllr C King</p> <p>Clerk</p> <p>Clerk</p> |
| <p>BPC/23/27 To consider any further correspondence received via Clerk.</p> <p>A. Councillor Vacancy – One resident has applied. Vacancy to be officially recorded following Local Elections (early May).</p> <p>B. Defibrillator Training Date. Confirmed: Tuesday, 11th April 7.15-7.30pm. Clerk to liaise with Debenham Training – to be advertised in BrunbyNews.</p> <p>C. Barclays – re Signatures etc. Cllr G Austin to confirm ID with Barclays.</p> <p>D. Local Elections – re Council Nomination papers – See BPC/23/30</p> | <p>Clerk</p> <p>Clerk Cllr N Parsons Cllr G Austin</p> |

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| <p>On 4th May, use of Village Hall's small/back room for Voting – conveniently coincides with Brundish Coffee Morning.</p> <p>E. Confirmation of arrangements for ex-Cllr A Bryant.</p> | |
| <p>BPC/23/28 BPC 'Housekeeping' – Parish Monthly Check List</p> <ul style="list-style-type: none"> - Yr-end Accounts 31/3/2023. RFO Cllr C King confirmed all in-hand. | |
| <p>BPC/23/29</p> <ol style="list-style-type: none"> Finance/Administraton, including: (RFO – Cllr C King) <ol style="list-style-type: none"> Expenditure v Budget – BPC Accounts 2023, general discussion Barclays Community Bank – Statement balance as @ 19/3/23: £16,435.15 Village Green Account Finance support for Brunby Newsletter. Proposal/discussion on Brundish & Wilby Parish Councils contributing towards the printing costs of BrunbyNews. <i>Since Mtg - Suggestion: £100 each Council per annum. Proposed: Cllr C King / Subsequently agreed £100 to match Wilby PC contribution.</i> Receipts/Invoices for Payment <ol style="list-style-type: none"> A Austin, Clerk – Salary, Months: Feb & March 2023 – BPC Agreed Suffolk Highways—awaiting invoice SALC – Payroll Inv No: 26717, dated 1.3.23 - £27.00 Under £200 BPC Authorised Payments: <ol style="list-style-type: none"> The Engraving Store – Order: 3296 - £46.99 – plaque re HMQEII Magnolia Tree. Payment to resident: David Mulrenan Proposed: Cllr C King / Seconded: Cllr N Parsons | <p>Cllr N Parsons to check costs</p> <p>Next Mtg - Clerk</p> <p>Clerk – cc docs to Cllr C King</p> |
| <p>BPC/23/30 Matters/Proposed Agenda Items – next BPC Meeting. None.</p> <p>Brundish Parish Council – Election Nomination Papers.</p> <p>Those present/Councillors completed & signed their Nomination paper.</p> <p>Five (5) Nomination Papers were delivered (Clerk) on Friday, 24th March 2023 to Eye Council Offices.</p> | |
| <p>BPC/23/31 Date of next PC Meeting: Wednesday, 24th May</p> <ul style="list-style-type: none"> - (1) Brundish – Annual Parish Meeting – discussion on 'a Speaker' - (2) Brundish – Annual Parish Council Meeting <p>NOTE: Thursday, 4th May = Local Government Elections – Bring ID !</p> | <p>Cllr N Parsons</p> |
| <p>Meeting closed: 9.30pm</p> | |