

BRUNDISH PARISH COUNCIL

Meeting: Wednesday, 17th July 2024, 7.30pm
at Brundish Village Hall

AGENDA

Agenda Item		
BPC/24/47	To receive Apologies for Absence/Reasons: Cllr C King	7.30pm
BPC/24/48	To receive any Declarations of interest with regards to Items on the Agenda:	
BPC/24/49	To consider Requests for Dispensations.	
	MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND	
BPC/24/50	To Approve the Minutes of: a) The Annual PARISH Meeting b) The Brundish Parish Council Meeting <u>both meetings held on 15th May 2024</u> at Brundish Village Hall	
BPC/24/51	To receive Progress of Actions from previous BPC Mtg Minutes. a) Road Signs – Report handed to SCC, awaiting feedback. b) Councillor Vacancy – see BPC/24/56 A. c) Foals Green Slurry complaint – Ref: BPC/24/23 d) ongoing... d) Re Brundish Village Map – being drawn by local Artist.	Cllr PS Cllrs Cllr CK
	MEMBERS OF THE PUBLIC ARE WELCOME TO PARTICIPATE / ASK QUESTIONS	7.50pm
BPC/24/52	To receive Reports from the District and County Councillors a) District: Cllr Anders Linder (<i>non attendance</i>) – July Report b) County: Cllr Matthew Hicks – July Report	
BPC/24/53	Planning: To consider any applications received and note decisions. No applications received. a) Re: DC/24/02398 – 13 Crown Corner, Brundish. BPC response sent to MSDC on 12.6.24.	
BPC/24/54	Open Spaces and Amenities: To receive updates on matters discussed at the last meeting and review progress. a) Village Green b) Village Hall + Car Park & Recycling Bins c) Defibrillator – Maintenance update (via Clerk)... Checked 12/6 d) Highways & Road Signs Email 3.6.24 Cllr PS to Cllr MHicks re Potholes, Tannington Rd e) Footpaths – Nothing of concern to report, July 2024 f) PCC – ‘Friends of St. Lawrence Church’	8.15pm Cllr PS
BPC/24/55	Items for BrunbyNews... 1. xx	

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BPC/24/56	To consider any further correspondence received via Clerk. A. Janet Bright's Resignation from Brundish PC (Em 1.6.24). B. SALC Internal Audit Review – all documentation submitted	<i>8.30pm</i>
BPC/24/57	Brundish PC Insurance - Renewal due 1 st October 2024 – Quotations obtained from: 1. Hiscox Insurance Co. Ltd (Current) 2. Zurich 3. Ray Millard 4. SALC Recommendations: TBA	Clerk
BPC/24/58	BPC 'Housekeeping' – Parish Monthly Check List –	
BPC/24/59	<ol style="list-style-type: none"> 1. Finance/Administration, including: (RFO – Cllr C King) <ol style="list-style-type: none"> a) Expenditure v Budget – BPC Accounts 2024 b) Barclays Community Bank statement as @ TBA c) Clerk's salary reviewed/hourly rate increased as outlined in Gmail from Cllr CKing, dated 13.6.2024: Back dated to 1st April for hours worked. 1.5 days Holiday pay Pro Rata for hours worked. Pension scheme - Clerk confirmed: will not be joining. Proposed: Cllr C King / Seconded: Cllrs PS & KC 2. Receipts <ol style="list-style-type: none"> a) £1,608.62 from HMRC re our VAT reclaim. 3. Invoices for Payment <ol style="list-style-type: none"> a) A Austin, Clerk – Salary, Months: June & July 2024 + Back dated pay April-June – Gmail 13.6.2024 refers 4. Under £200 BPC Authorised Payments: <ol style="list-style-type: none"> a) - 	<i>8.50pm</i>
BPC/24/60	Matters/Proposed Agenda Items for future consideration/inclusion at next BPC Meeting:	
BPC/24/61	Date of Next Brundish PC Meeting: Wednesday 18th September Remainder 2024 Meeting dates: 20 th November	