

Minutes of Meeting held Wednesday, 20<sup>th</sup> March 2024, 7.30pm  
at Brundish Village Hall

Those Present: Cllr Carl King, Cllr Paul Smiddy, Cllr Jan Bright,

[illegible]

# BRUNDISH PARISH COUNCIL

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<p>now been well passed. It was agreed that Cllr P Smiddy would send his study to Cllr Matthew Hicks and advise of the situation and how best to move our items forward. Cuckoo Hill Tree sticking out– Cllr C King &amp; Cllr P Smiddy agreed to investigate this.</p> <p>Foals Green Slurry complaint - Amanda Austin had forwarded emails relating to the complaint and advised that Cllr K Clabburn was going to investigate, Cllr J Bright said that she would take some pictures on the issue and send through to Amanda Austin. Cllr P Smiddy suggested that we speak with Gerald Western re this item to see if there were any general rules/regulations that farmers must adhere to relating to the state of the roads and making good. It was agreed that once we had all of the information e should write to Tuckwells for an explanation.</p> <p>e) <b>Footpaths.</b> K Clabburn was not in attendance so no update available. Cllr C King said that he would ask Cllr K Clabburn how the visit went and if there had been any movement on the Manor footpath (5)</p> <p>f) <b>PCC.</b> There were no major items to report Cllr P Smiddy did highlight that there were a lot of renovations that need doing and they doubt they will receive funds for it.</p>	<p>Cllr P Smiddy Cllr C King</p> <p>Cllr K Clabburn Cllr J Bright</p> <p>Cllr N Parsons</p> <p>Cllr K Clabburn Cllr C King</p>
<p>BPC/24/24 Items for Brunby News.</p> <p>a) Advertise for someone to run the Film Nights at the Village Hall.</p> <p>b) Advertise the vacancy on the Parish Council.</p>	<p>Clerk</p>
<p>BPC/24/25 To consider any further correspondence received via Clerk.</p> <p>A. Councillor Vacancy – There were no applicant to date, we still need to advertise.</p> <p>B. Foals Green Slurry Concern. See BPC/24/23 (b)</p> <p>C. Brundish Fete 25<sup>th</sup> August. Cllr C King highlighted that we are still looking for volunteers. Cllr P Smiddy said that he would be happy to help.</p> <p>D. BPC Policies and Procedures. Cllr C King sated that he had not had a ny feedback and all agreed that they were happy for Cllr C King to amend dating where appropriate and republish.</p> <p>E. Parish Council to become the sole corporate trustee for the Village Hall. Cllr C King asked if those present were aware of the current situation, yes, and that Cllr N Parsons would provide an update of the next steps on his return.</p>	<p>Cllr C King</p> <p>Cllr N Parsons</p>
<p>BPC/24/26 BPC Housekeeping.</p> <p>Cllr C King highlighted the items he would be working on were Annual VAT reclaim for the year 2023/2024 which would amount to £1,700 and also on the preparation for our annual audit by SALC.</p>	<p>Cllr C King</p>
<p>BPC/24/27 Finance/Administration, including:</p> <p><b>1. Finance</b></p> <p>a) Expenditure v Budget, Cllr C King had provided up to date accounts to all councillors and highlighted that we were running to budget, with no adverse costs or bill outstanding.</p> <p>b) Barclays Community Bank Statement the latest statement had been sent to all councillors and there were no questions raised. Our current balance was £15,744.39. With earmarked funds of £5123.90 for The Village Green, £4717.73 for CIL Funds and £1,500 for the Defibrillator Reserve. Leaving us with £4,432.76 of available funds.</p>	

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<p><b>2. Receipts/Invoices for Payment:</b></p> <ul style="list-style-type: none"> <li>a) £1,566.72 – Village Green MH Goals Invoice Ref 18266</li> <li>b) £72.00 SALC Councillor Training- Invoice 27566</li> <li>c) 148.50 A Austin, Clerk – Salary, Months: February /March 2024</li> <li>d) £9.98 A Austin Stationary, computer paper &amp; ink</li> <li>e) £100.00 P Liverton Village Green Grass</li> </ul> <p><b>3. Under £200 BPC Authorised Payments</b></p> <p>All payments above were agreed, proposed by Cllr C King and seconded by Cllr J Bright.</p>	Cllr C King
<p>BPC/24/28 Matters/Proposed Agenda items for future consideration /inclusion at next BPC</p> <ul style="list-style-type: none"> <li>• Parish Council to become the sole corporate trustee for the Village Hall.</li> </ul>	
<p>BPC/24/15 Date of Next Brundish PC Meeting: 15<sup>th</sup> May 2024, 7.30pm</p> <p>All present agreed that the meeting should not be during the afternoon due to those with work commitments. But did request that we look at a 7.00pm start.</p> <p>Cllr C King gave his apologies for the 15<sup>th</sup> May meeting as he would be out of the country.</p>	Clerk
<p>Cllr C King Closed the meeting at 8.35pm</p>	