BRUNDISH PARISH COUNCIL

Minutes of Meeting held Wednesday, 20th March 2024, 7.30pm at Brundish Village Hall

Those Present: Cllr Carl King, Cllr Paul Smiddy, Cllr Jan Bright,

Agenda Item & Update/Comments	Action by:
Cllr Carl King welcomed those present.	
BPC/24/16 To receive Apologies for Absence/reason: Chairman Cllr Neil Parsons, Cllr George Austin, Cllr Karen Clabburn, Clerk: Amanda Austin. All apologies accepted.	
BPC/24/17 To receive any Declarations of Interest re Agenda. None.	
BPC/24/18 To consider Requests for Dispensations. None	
Members of the Public are welcome to attend. No public present.	
BPC/24/19 To Approve the Minutes of the BPC Meeting: 17/01/2024 - accepted & approved.	
BPC/24/20 To receive Progress of Actions from previous BPC Meeting Minutes. Due to number of councillors missing carried over until the next meeting.	Clerk
BPC/24/21 To receive Reports from the District and County Councillors. District: Cllr Anders Linder sent his apologies as he would not be able to attend. We were in receipt of his monthly report, Suffolk County Council: Cllr Matthew Hicks Was advised that due to the low number it was not necessary for him to attend. We were in receipt of his monthly report,	
BPC/24/22 Planning. We had not received any planning applications.	
BPC/24/23 Open Spaces and Amenities. a) Village Green. Cllr C King Goal Post had been ordered and delivered and that we were waiting for some better weather to install it. Cllr C King also confirmed that we had agreed that Phil Liverton would cut the Village green for £100 per cut and that one cut had already been completed. He also highlighted that we did contact Suffolk Council, but their quote was far too high.	Cllr C King
b) Village Hall. Cllr C King highlighted that the new lights were working well and that there would be additional lights purchased. He also reiterated that they were still looking for someone to take on running the Film Nights.	
c) Defibrillator . Amanda Austin (BPC Clerk) has agreed to take over the Monthly Maintenance check (From Mr & Mrs Palmer) of the village defibrillator. Webnos (existing Defib Maintenance company) have been contacted and new contact details advised.	Cllo D C vi d l
d) Highways & Road Signs. Cllr P Smiddy confirmed that he had completed his study and sent the finding to all councillors. He also said that he had put the worst 7 cases on the Council website. He had noted that one had already been reported in January and that the website stated that this would be actioned within 20 days, which had	Cllr P Smiddy

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e)	now been well passed. It was agreed that Cllr P Smiddy would send his study to Cllr Matthew Hicks and advise of the situation and how best to move our items forward. Cuckoo Hill Tree sticking out— Cllr C King & Cllr P Smiddy agreed to investigate this. Foals Green Slurry complaint - Amanda Austin had forwarded emails relating to the complaint and advised that Cllr K Clabburn was going to investigate, Cllr J Bright said that she would take some pictures on the issue and send through to Amanda Austin. Cllr P Smiddy suggested that we speak with Gerald Western re this item to see if there were any general rules/regulations that farmers must adhere to relating to the state of the roads and making good. It was agreed that once we had all of the information e should write to Tuckwells for an explanation. Footpaths. K Clabburn was not in attendance so no update available. Cllr C King said that he would ask Cllr K Clabburn how the visit went and if there had been any movement on the Manor footpath (5)	Cllr P Smiddy Cllr C King Cllr K Clabburn Cllr J Bright Cllr N Parsons Cllr K Clabburn Cllr C King
f)	PCC . There were no major items to report Cllr P Smiddy did highlight that there were a lot of renovations that need doing and they doubt they will receive funds for it.	
BPC/24	1/24 Items for Brunby News.	
a)	Advertise for someone to run the Film Nights at the Village Hall.	Clerk
1	Advertise the vacancy on the Parish Council.	
A. B. C. D. E. BPC/2 ² CIII yea	A/25 To consider any further correspondence received via Clerk. Councillor Vacancy – There were no applicant to date, we still need to advertise. Foals Green Slurry Concern. See BPC/24/23 (b) Brundish Fete 25 th August. Cllr C King highlighted that we are still looking for volunteers. Cllr P Smiddy said that he would be happy to help. BPC Policies and Procedures. Cllr C King sated that he had not had a ny feedback and all agreed that they were happy for Cllr C King to amend dating where appropriate and republish. Parish Council to become the sole corporate trustee for the Village Hall. Cllr C King asked if those present were aware of the current situation, yes, and that Cllr N Parsons would provide an update of the next steps on his return. A/26 BPC Housekeeping. T C King highlighted the items he would be working on were Annual VAT reclaim for the ar 2023/2024 which would amount to £1,700 and also on the preparation for our nual audit by SALC.	Cllr C King Cllr N Parsons Cllr C King
BPC/24 1. a) b)	Finance/Administration, including: Finance Expenditure v Budget, Cllr C King had provided up to date accounts to all councillors and highlighted that we were running to budget, with no adverse costs or bill outstanding. Barclays Community Bank Statement the latest statement had been sent to all councillors and there were no questions raised. Our current balance was £15,744.39. With earmarked funds of £5123.90 for The Village Green, £4717.73 for CIL Funds and £1,500 for the Defibrillator Reserve. Leaving us with £4,432.76 of available funds.	

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 2. Receipts/Invoices for Payment: a) £1,566.72 – Village Green MH Goals Invoice Ref 18266 b) £72.00 SALC Councillor Training- Invoice 27566 c) 148.50 A Austin, Clerk – Salary, Months: February /March 2024 d) £9.98 A Austin Stationary, computer paper & ink e) £100.00 P Liverton Village Green Grass 3. Under £200 BPC Authorised Payments 	Cllr C King
All payments above were agreed, proposed by Cllr C King and seconded by Cllr J Bright.	
BPC/24/28 Matters/Proposed Agenda items for future consideration /inclusion at next BPC	
Parish Council to become the sole corporate trustee for the Village Hall.	
BPC/24/15 Date of Next Brundish PC Meeting: 15 th May 2024, 7.30pm	
All present agreed that the meeting should not be during the afternoon due to those with work commitments. But did request that we look at a 7.00pm start. Cllr C King gave his apologies for the 15 th May meeting as he would be out of the country.	Clerk
Cllr C King Closed the meeting at 8.35pm	