

BRUNDISH PARISH COUNCIL

Meeting: Wednesday, 12th November 2025, 7.30pm
at Brundish Village Hall

AGENDA

Agenda Item		
BPC/25/80	To receive Apologies for Absence/Reasons:	7.30pm
BPC/25/81	To receive any Declarations of interest with regards to Items on the Agenda:	
BPC/25/82	To consider Requests for Dispensations.	
	MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND	7.45pm
BPC/25/83	To Approve the Minutes of the BPC Meeting: 24/09/2025	
BPC/25/84	To receive Progress of Actions from previous BPC Mtg Minutes. - See below – Footpaths. BPC/25/68 e)	
BPC/25/85	MEMBERS OF THE PUBLIC ARE WELCOME TO PARTICIPATE / ASK QUESTIONS To receive Reports from the District and County Councillors a) District: Cllr Anders Linder – October Report b) County: Cllr Matthew Hicks – October Report	7.50pm
BPC/25/86	Planning: To consider any applications received and note decisions. Nothing received	
BPC/25/87	Open Spaces and Amenities: To receive updates on matters discussed at the last meeting and review progress. a) Village Green b) Village Hall + Car Park & Recycling Bins c) Defibrillator – Maintenance update, via Clerk – Checked: 26/10 d) Highways & Road Signs. e) Footpaths. Walkway update re Fowls Green. f) PCC – ‘Friends of St. Lawrence Church’	8.15pm Cllr KC
BPC/25/88	To consider any further correspondence received via Clerk. A. E/m 24.10.25, Electoral Reg – Community Governance Review B. E/m 22.20.25 Norwich to Tilbury Pylon Proposals. - Nationally Strategic Infrastructure Project (NSIP) – Register by 27/11/25. C. E/m 3.11.25 NSIP and large-scale energy developments, update November 2025.	8.30pm
BPC/25/89	BPC ‘Housekeeping’ – Parish Monthly Check List:	
BPC/25/90	1. Finance/Administration, including: (RFO – Cllr C King) a) Expenditure v Budget – BPC Accounts 2025-26 b) Barclays Community Bank – current Statement c) Barclays B/Premium Account – current Statement	8.45pm

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	2. Receipts a) £1,596.80 20.10.25 – MSDC, Neighbourhood CIL 3. Invoices for Payment a) £27.00, 30.9.25, SALC 6-Mth Payroll – Inv 30469 b) £ A Austin, Clerk – Salary, Months: Oct. & November 4. Under £200 BPC Authorised Payments: a) £87.50 + VAT – The Community Heartbeat Trust CPR & Defib Awareness Training, 1.11.2025 Awaiting Invoice.	
BPC/25/91	Changes to <u>Planning</u> Response Policy - Email 26.9.2025 refers. Proposed changes to Conditions of Delegation: • <i>Prior to making any delegated response, the Clerk must first distribute the planning application details to all councillors by email and then allowing a minimum of Five Days (if the deadline permit this) for response from the time of sending.</i> • <i>A majority of councillors must formally respond either in support of, or opposition to, a planning application for the Clerk to formally state a position. Should this majority not be achieved, the Clerk's response will be limited to acknowledging the receipt of the application and noting any relevant observations without indicating either support or objection from the Council.</i> Propose: Seconded: Update onto BPC Website	8.55pm
BPC/25/92	Discussion on recent local proposed plans/consultation – re Suffolk Water Recycling, Transfer and Storage (SWRTS) project.	9.00pm
BPC/25/93	Proposed Draft Budget 2026-27. Proposed: Seconded:	9.10pm
BPC/25/94	Proposed Precept 2026-27. Proposed: Seconded:	9.25pm
BPC/25/95	*Review of Policies Procedures a) Data Protection b) ICO current Certificate (Data Protection) c) Electronic Communications Policy d) Code of Conduct e) Procurement Policy f) Complaints Procedure g) Planning Response Policy	9.35pm

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	h) Statement of Internal Controls i) Publication Policy *Policies to be reviewed ready for January Meeting <u>Update/discuss:</u> j) Financial Risk Assessment k) Financial Regulations l) Standing Orders	
BPC/25/96	Matters/Proposed Agenda Items for future consideration/inclusion at next BPC Meeting:	9.45pm
BPC/25/97	Items for BrunbyNews... 1. Winter Consultation 2025 on the Suffolk Water Recycling, Transfer and Storage (SWRTS) project. Local Consultation Dates. Brunby eNews Event Reminder: 5.11.25 2. On behalf of Brundish PC – Christmas greetings!	
BPC/25/98	Date of Next Brundish PC Meeting: Wed. 21st January 2026 Future Meeting Dates: Wednesday, 11 th March Wednesday, 6 th May – Annual Parish & Annual BPC Meetings	9.50pm