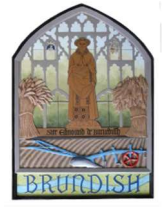




BRUNDISH PARISH COUNCIL
Meeting: Wednesday, 11th March 2026, 7.30pm
at Brundish Village Hall



AGENDA

Agenda Item		Approx:
BPC/26/17	To receive Apologies for Absence/Reasons:	7.30pm
BPC/26/18	To receive any Declarations of interest with regards to Items on the Agenda:	
BPC/26/19	To consider Requests for Dispensations.	
	MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND	7.35pm
BPC/26/20	To Approve the Minutes of the BPC Meeting: 21/01/2026 Any matters arising?	
BPC/26/21	To receive Progress of Actions from previous BPC Mtg Minutes. a) Ref: BPC/26/07 a) – VG, Tidy around Pond. See BPC/26/24 a)	
BPC/26/22	MEMBERS OF THE PUBLIC ARE WELCOME TO PARTICIPATE / ASK QUESTIONS To receive Reports from the District and County Councillors a) District: Cllr A Linder (unable to attend) – Feb & March Reports b) County: Cllr Matthew Hicks – Feb & March Reports	7.45pm
BPC/26/23	Planning: To consider any applications received and note decisions. No applications received.	
BPC/26/24	Open Spaces and Amenities: To receive updates on matters discussed at the last meeting and review progress. a) Village Green Ref: BPC/26/07 – Pond tidy - update. b) Village Hall + Car Park & Recycling Bins c) Defibrillator – Maintenance update, Checked: OK 5.3.2026 d) Highways & Road Signs e) Footpaths f) PCC – ‘Friends of St. Lawrence Church’	8.00pm
BPC/26/25	To consider any further correspondence received via Clerk. A. E/m 25/2/26 – BMSDC Meadow Management, Supporting our Pollinators. B. E/m 24/2/26 – SALC, Suffolk Highways – Survey (Cllr PS)	8.20pm
BPC/26/26	BPC ‘Housekeeping’ – Parish Monthly Check List: a) Audit – Minute: Agreed Budget Spreadsheet - See: 27 1. a) i/	
BPC/26/27	1. Finance/Administration, including: (RFO – Cllr C King) a) Expenditure v Budget – BPC Accounts 2026-2027 i/ Audit: Brundish Budget 2026-27, see Attachment	8.30pm



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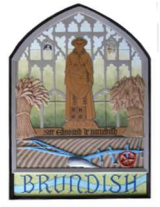


AGENDA

	<ul style="list-style-type: none"> b) Barclays Community A/c – current Statement c) Barclays Business Premium A/c – current Statement <p>2. Receipts</p> <ul style="list-style-type: none"> a) 2.2.2026 - £437.33 HMRC, VAT Return <p>3. Invoices for Payment</p> <ul style="list-style-type: none"> a) £ A Austin, Clerk – Salary, Months: Feb. & March 2026 <p>4. Under £500 BPC Authorised Payments:</p> <ul style="list-style-type: none"> a) - 	
BPC/26/28	<p>SALC Internal Audit Service - Letter of Engagement Brundish PC Approval – SALC Audit Fee:</p> <p>Proposed: / Seconded: <i>(Int. Audit booking 'slot' tba - March)</i></p>	8.40pm
BPC/26/29	<p>Re Internal Audit – Confirmation:</p> <ul style="list-style-type: none"> a) Exempt from External Audit b) Internal Audit registered with SALC – See BPC/26/28 c) 2025-26 Minutes of Brundish PC Meetings on Website d) Polices reviewed, updated + on BPC Website e) Risk Assessment reviewed, updated + on BPC Website f) Internal Controls reviewed, updated + on BPC Website g) Statement of Internal Controls – on BPC Website 	
BPC/26/30	<p>Brundish Parish Council - Precept 2026/27 <i>(BPC/26/11 refers)</i> 3% Increase on 2025/26. Email 30.1.2026 BMSDC, confirmation: £4,967.00 – x2 Instalments: 50% April & 50% September 2026.</p>	
BPC/26/31	<p>Wednesday 6th May: Annual Parish & Annual BPC Meetings</p> <ul style="list-style-type: none"> - Invites to Parish Groups, Who? – Speakers' Annual Reports - Both Meetings – discuss Agenda 	9.00pm
BPC/26/32	<p>Thursday 7th May – Local Elections: 07:00 – 22:00, Brundish VH</p> <ul style="list-style-type: none"> - Discussion - Any organisation required? 	
BPC/26/33	<p>Assertion 10 & Digital Compliance – progress update</p> <ul style="list-style-type: none"> a) Town & Parish Websites – Quote requested/acknowledged 3/3. 	9.15pm
BPC/26/34	<p>Matters/Proposed Agenda Items for future consideration/inclusion at next BPC Meeting:</p>	



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AGENDA

BPC/26/35	Items for BrunbyNews... 1. Annual Parish & Annual BPC Meetings - Agenda/Timings 2. Local Elections – Thursday, 7 th May, 07:00-22:00 Brundish VH 3. ...	9.30pm
BPC/26/36	Date of Next Brundish PC Meeting: Wednesday 6th May Annual Parish Mtg & Annual BPC Meeting Future Meeting Dates: Wednesday, 15 th July Wednesday, 9 th September Wednesday, 11 th November	

Attachments:

Ref Int. Audit: Brundish Parish - Budget 2026-27, Spreadsheet – BPC/26/12 Refers

District – February & March Reports

Suffolk CC – February & March Reports